

Service Agreement

Date: ____ / ____ / ____



Wedding Date ____ / ____ / ____ Arrival Time _____

Bride's Information

Name _____
Phone (_____) _____ - _____ Email _____
Address _____
City _____ State _____ Zip _____

Groom's Information

Name _____
Phone (_____) _____ - _____ Email _____
Address _____
City _____ State _____ Zip _____

Pre Ceremony

Location _____ Time _____
Address _____
City _____ State _____ Zip _____

Ceremony

Location _____ Time _____
Address _____
City _____ State _____ Zip _____

Reception

Location _____ Time _____
Address _____
City _____ State _____ Zip _____

Emergency Contact _____

Known Vendor Name's _____



Terms & Conditions

This agreement constitutes a binding contract for photography services and/or related products. By signing this agreement the contracting party agrees to pay *Wedding by Photo* for the services and/or related products as provided by *Wedding by Photo* at the price set forth by this agreement.

The following terms and conditions also apply:

1. **NON-REFUNDABLE RESERVATION FEE:** A reservation deposit of 1/3rd the total amount is due upon the signing of this agreement. Once the agreement is signed and the deposit is paid, *Wedding by Photo* shall reserve the date and time agreed upon for the event and will not make any other reservations that will conflict with your event. For this reason all deposits are NON-REFUNDABLE, even if the date is changed, or event is cancelled for any reason. If the wedding event is canceled within two weeks of the wedding the 2/3 deposit is also non refundable, as it would be difficult to book another wedding in this time frame. If the final two deposits are made before the two weeks, they will be refunded up to the two weeks.
2. **DESIRED SHOTS:** The contracting party will notify *Wedding by Photo* of their desired photographs in advance by use of *Wedding by Photo's* Photography Checklist and providing a detailed list of the event. While every effort will be made to accommodate the contracting parties' desired list of photographs and to create the best images possible, no particular photograph is guaranteed.
3. **COPYRIGHT, LICENSE TO USE:** It is understood that *Wedding by Photo* owns the copyright to all of the photographs taken by *Wedding by Photo*. We reserve the right to use all photographs for display, publication, advertising or other purposes. Upon receipt of final payment, the contracting party is granted a non-exclusive unlimited license to use the digital images, CD/DVD, albums and/or prints for their own non-commercial purposes, such as printing, emailing, exchanging with friends and relatives, or displaying on the internet.
4. **LIMITATION OF LIABILITY:** Although great care will be taken with the negatives and/or digital images taken at your event, this agreement limits the entire liability for any claim, loss, injury or failure to deliver to the return of any fees paid by the contracting party under this agreement. In the unlikely event of personal illness or other circumstances beyond the control of *Wedding by Photo*, an attempt will be made to procure the services of another professional photographer to fulfill the obligations of *Wedding by Photo*. *Wedding by Photo* is not responsible or liable for any other damages beyond the amount of this agreement.
5. **COMPLETION OF FINAL PRODUCT:** *Wedding by Photo* will attempt to deliver your Photo CD/DVD(s) within 4 weeks of your event. However, this time is dependent on the contracting party's response to any e-mail's or phone calls made to contact them. If *Wedding by Photo* feels that more time is needed to assure the quality of images is satisfactory, the client will be notified of a new completion date.
6. **WHAT'S INCLUDED:** Time: [] unlimited [] hours
 Arrival time of: _____ End time of: _____ At facility: _____
 Extras: _____
7. **PAYMENTS & PAYMENT SCHEDULE:** With all packages, a deposit of 1/3rd is due at the signing of this agreement with 1/3rd to be paid two weeks prior to the event and the remainder to be paid on the receipt of photos. Should any check fail to clear the account against which it is drawn; the contracting party shall pay an additional fee of \$35.00. Please send any payments and correspondence to:

Wedding by Photo, 1081 Landmark Circle, Lincoln, CA 95648

Non-Refundable Deposit of:	\$ _____	to be paid on _____ / _____ / _____	Payment Method _____
2 nd Payment of:	\$ _____	to be paid on _____ / _____ / _____	Payment Method _____
Final Payment of:	\$ _____	to be paid on _____ / _____ / _____	Payment Method _____

Total Price: _____

By signing this agreement, *Wedding by Photo* and the contracting party understand and agree to all the terms and conditions stated.

Name(s) of Contracting Party _____

Signature(s) of Contracting Party _____

Signature(s) of Photographer _____



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Signature(s) of Contracting Party _____

Signature(s) of Photographer _____